



REQUEST FOR QUOTATION

PROVISION OF PROPOSAL FOR MID-YEAR NEWSLETTER

Perdekraal East Wind Farm invites SMMEs from the four (4) partner communities (Ceres, Bella Vista, Nduli and Prince Alfred Hamlet) to submit proposals for the design, writing, editing, translating and printing of 3000 newsletters. The Project Company will provide all the required information and pictures of the projects featured in the newsletter.

The following mandatory documentation needs to be submitted to the Project Company:

- Company Profile and/or proof/reference of similar services rendered
- Proof of Company registration (CIPC registration)
- ID document
- BBBEE certificate/affidavit
- Owner of the Company must be a resident of Ceres, Prince Alfred Hamlet, Bella Vista or Nduli
- Tax Clearance Certificate (Tax Compliance Pin)
- Proof of Bank Account (Not older than 3 months)
- Signed Quotation (pricing Schedule) as per attachment below

Closing Date: 25 August 2023, 16H00

Terms and Conditions apply. The approved entities will sign an agreement in respect of service required.

Interested parties can submit necessary documentation to the Project Officer, Beauty Theto at Beauty.Theto@mainstreamrp.com, 083 792 8286.

PRICING SCHEDULE

ITEM NO.	DESCRIPTION	UNIT PRICE	QTY	TOTAL	<u>IF YOUR OFFER COMPLIES WITH THE APPLICABLE BLOCK OF PARAGRAPHS THEN INITIAL IN THE "AS SPECIFIED" BOX ADJACENT TO THE BLOCK</u>
(a)	<p>Design and Editing of Newsletters</p> <ul style="list-style-type: none"> • Design & Layout of four A3 pages • Languages 2000 – Afrikaans 1000 – English • Typing, editing and translating of articles • Retouching of pictures in Photoshop • Deep etching of pictures • Format to PDF • Get print ready for printers 	R	3000	R	
(b)	<p>Printing</p> <ul style="list-style-type: none"> • Size – 594 x 420mm Portrait (A2) • Quantity – 3000 • Quality/Material – Gloss coated thick quality paper. • Printing – Four (4) colours both sides • Binding – Folded once to A3 (Book) 	R	3000	R	
(c)	<p>Delivery</p> <ul style="list-style-type: none"> • Delivery of the newsletter: Perdekraal East Wind Farm ED Office 51 Voortrekker Street, Ceres, 6835 	R	3000	R	
SUB-TOTAL				R	
VAT (if applicable)				R	
TOTAL				R.....	
<p>I,, DECLARE THAT I WILL PROVIDE THE GOODS AS STIPULATED ABOVE.</p>					<p>SIGNATURE AND DATE</p>